

KYSCA State Association By-Laws

Table of Contents

Preamble

I. Name and Fiscal Year

II. Purpose

III. Offices

IV. Membership

Section 1. Admission to Membership

- A. Qualifications
- B. Member number
- C. Needs of others
- D. Comply with safety rules

Section 2. Classes of Membership

- A. Individual
- B. Club

Section 3. Privilege to Speak

Section 4. Club Responsibilities

- A. Reporting shoot results
- B. Mailing results and winnings
- C. Publish pricing
- D. Violation of By-Laws

Section 5. Voting Privileges of Members

- A. Individual member
- B. Club member

Section 6. Dues

- A. Not to exceed NSCA fees
- B. Club affiliation dues
- C. Good standing

V. Board of Directors

Section 1. Duties

- A. Powers of Board of Directors
- B. Securing and maintaining membership
- C. Annual goals to be established

Section 2. Composition of Board

- Section 3. Voting Privileges
- Section 4. Terms of Offices
- Section 5. Interim Appointment of Director
- Section 6. Qualifications for Officer or Director
- Section 7. Annual Meeting of Board

VI. Officers, Powers and Duties

- Section 1. President
 - A. Election
 - B. Preside over meetings
 - C. Authority
 - D. Calling meetings of the BOD
 - E. Authority to sign
 - F. Assumption of duties by law or BOD
 - G. Term of office
- Section 2. Vice-President
 - A. Election
 - B. Presiding over meetings
 - C. Responsible for general promotion
 - D. Aiding new groups
 - E. Assumption of assigned duties
 - F. Terms of office
- Section 3. Secretary or Secretary/Treasurer
 - A. Election
 - B. Authority
 - C. Term of office

VII. Annual and Special Members Meetings

- Section 1. Annual Meeting
- Section 2. Special Meetings
- Section 3. Notice of Special Meetings
- Section 4. Order of Business
- Section 5. Quorum
- Section 6. Rules of Order

Section 7. Voting by Ballot

- VIII. Shooting Participation
- IX. Tournament Rules and Scheduling
- X. Annual State Tournament
- XI. Amending the Constitution
- XII. State Teams
- XIII. Referees
- XIV. Penalties and Suspension

CONSTITUTION AND BY-LAWS

Kentucky Sporting Clays Association.

Preamble

The Kentucky Sporting Clays Association, Inc. shall be a non-profit corporation of persons engaged in promotion and education regarding clay target sports, including safety and activities revolving around sporting clays, NSCA 5-Stand, and F.I.T.A.S.C. shooting in the state of Kentucky.

Article I – Name and Fiscal Year

Section 1: The name of the corporation shall be the Kentucky SPORTING CLAYS ASSOCIATION, INC. (hereinafter referred to as KYSCA and is incorporated pursuant to the provisions of the Kentucky non-profit corporation code,

Section 2: The fiscal year of the KYSCA shall commence on January 1.

Article II – Purpose

The purpose of the *KYSCA* shall be as follows:

Section 1: The promotion and encouragement of organized sporting clays shooting among the residents of the state of Kentucky.

Section 2: To increase among KYSCA members the knowledge of the safe handling and proper care of firearms as well as improved shotgun marksmanship education.

Section 3: To forward the development of those characteristics of honesty, fellowship, self-discipline, team play and self-reliance, which are the essentials of good sportsmanship and the foundation of true patriotism.

Article III – Offices

The principal office of the KYSCA shall be located at the address of the Secretary (Secretary-Treasurer). Other offices for the transaction of business shall be located at such places as the Board of Directors' designate.

Article IV – Membership

Section 1: Admission to Membership

- A. Any individual resident of the state of Kentucky who is a member in good standing of the National Sporting Clays Association (hereinafter referred to as the NSCA) shall automatically be a member of KYSCA , provided said resident is not restricted from owning or operating a firearm under any federal or state laws, and unless such membership is terminated for failing to pay any amount owing to KYSCA or for other violations of the terms hereof upon vote of the Board of Directors, or pursuant to a member's election to cease being a member. Any NSCA affiliated club in the state of Kentucky may be a member club of the KYSCA by complying with the terms set forth herein, and any terms set by the Board of Directors in accordance with the rules and regulations of the NSCA.
- B. The KYSCA member number will be the same as the NSCA member number.
- C. Members need to be sensitive and compassionate to the needs of other members.
- D. Members must abide by all safety rules adopted by NSCA.

Section 2: Classes of Membership

- A. Individual – Any individual NSCA member in good standing who resides in the state of Kentucky shall be a member of the Association.
- B. Club – Any club in the state of Kentucky, having at least one sporting clays, NSCA 5-Stand or FITASC course.

Section 3: Any member in good standing shall have the privilege of discussion or speaking on any subject at any meeting of the members of the KYSCA. The Board of Directors retains the right to limit the time that any member may speak at any annual or special meeting of the members of the KYSCA. All members are welcome to attend any and all meetings of the Board of Directors.

Section 4: Club Responsibilities

- A. It shall be a club's responsibility of reporting shoot results to the KYSCA within fifteen (15) days of the shoot.
- B. The hosting club will be responsible for mailing its winnings and placement information to the shoot champion, runner-up, class winners and all shooters awarded punches within two weeks of completion of shoot.
- C. Clubs hosting shoots must abide by the pricing they have published in their brochure or flyers.

- D. Violations of the by-laws will be dealt with on an individual basis by the Board of Directors. Penalties, subject to NSCA review, may include temporary suspension of registered events, probationary status or expulsion from the KYSCA.

Section 5: Voting Privileges of Membership

- A. An individual member shall be entitled to one vote at all called and special meetings of the Association.
- B. A club member shall be entitled to one vote at all called and special meetings of the Association.
- C. No member or club shall be permitted to cast the vote of any other member or club not present at any called or special meeting.

Section 6: Membership Fees

- A. Each individual NSCA member shall be charged a state administration fee of .2 cents (Two cents) per target in any registered competition in the state of Kentucky, regardless of residence. State administration fees shall be used to pay the expenses of the KYSCA and other activities that support clubs and members as the Board of Directors or members may direction from time to time. This fee may be adjusted by a vote of the Board of Directors. The primary purpose is to use these funds to support the Kentucky State Championship.
- B. Club Dues. There are no club dues required at this time.
- C. No club shall be given any privileges of a club in good standing until their shoot fees are paid.

Article V – Board of Directors

Section 1: Duties of the Board of Directors

- A. The Board of Directors shall have all of the fiduciary powers and duties regular customary to Boards of Directors of corporations, including the supervisory direction of the financial and business affairs of this corporation, the preparation of an annual budget, and provision for adequate reserves to insure financial solvency of the corporation. The Board of Directors shall have full charge of all matters covered by the Constitution and by-laws, including special meetings, conference calls and any and all other business that is reasonably presumed to fall within the powers or duties of the Board.

- B. Recognizing that membership is fundamental to the success of the association, the board shall strive constantly to secure and maintain a membership which shall include all eligible sporting clay shooters in the state of Kentucky.
- C. The Board of Directors shall make an annual review of the activities during the past year and establish goals to be carried out during the ensuing year.
- D. The Board of Directors shall have the authority to conduct investigations or hearings relative to any complaint against any member which in the opinion of the Board, is guilty of unsportsmanlike conduct or any prejudicial acts that are detrimental to the best interest of the KYSCA and to take such action as the Board deems appropriate, subject to NSCA procedures and rules, including termination of such member's membership.

Section 2: The Board of directors shall consist of the President, Vice President, Secretary/Treasurer (or Secretary and Treasurer), 5 Directors at-large, (with at least 2 (Two) residing East and 2 (Two) residing West of Interstate 65 and 2 State delegate(s) for a total of 7 (Seven) Board members. Each member of the Board of directors shall be elected by the members of the Association.

Section 3: Each member of the Board of Directors shall be entitled to one vote at all meetings of the Board.

Section 4: Officers, club representative, State delegates, and directors shall serve for terms of 3 (three) year(s) or until their successors are elected.

Section 5: A regular Director vacancy occurring on the Board of Directors may be filled by the appointee of the President with an affirmative vote of a majority of the Board of Directors. The Director chosen shall hold office until the next election of the Board of Directors by members.

Section 6: Officers, State delegates, and Directors must be individual members to stand for election.

Section 7: The annual meeting of the board of Directors will take place during the first 2 (Two) weeks of January.

Article VI– Officers, Powers and Duties

Section 1: The elected Board members of the KYSCA Shall be 5 (Five) Directors (at-large or by area) and 2 (Two) elected delegates will be elected by the general membership. Once elected, the board will elect the officers. The Officer positions shall be President, Vice-President, Secretary and Treasurer.

Section 2: The terms of office for all officers shall be for terms of 3 (Three) year(s) or until their successors are elected.

Section 3: Officers and Directors shall not have term limits.

Section 4: The election of officers and directors shall be conducted by mail ballot sent to the NSCA address of record of each KYSCA member in good standing.

Section 5: President

- A. The President shall preside over all meetings of members and directors.
- B. The President shall, subject to the direction and control of the directors, direct the affairs of the association.
- C. The President shall call the Board of Directors together whenever necessary. The Directors participating shall constitute a forum, and such meetings may be conducted by electronic or Tele communications.
- D. The President shall sign, as President, all contracts, notes and instruments when so directed by the Board of Directors.
- E. The President shall discharge such other duties as maybe required of him by these by-laws or by the Board of Directors.

Section 6: Vice President

- A. The Vice President shall preside in the President's place if the President is unable to preside over any meeting.
- B. The vice President shall have the responsibility for the general promotion of clay shooting in the state of Kentucky.
- C. He/she shall aid any new group in the organization of any clay shooting club under the auspices of the KYSCA and NSCA.
- D. He/she shall perform such other duties as the Board of Directors may require.

Section 7: Secretary/Treasurer

- A. The Secretary/Treasurer shall preside in the President's place if the President and Vice President are unable to preside over any meeting.
- B. The Secretary/Treasurer shall be responsible to keep minutes of the KYSCA meetings.
- C. He/she shall issue all notices to membership.
- D. He/she shall submit proposed shoot dates to the NSCA.
- E. He/she shall maintain a list of members consistent with NSCA.

- F. The Secretary/Treasurer shall be the custodian of all monies, trophies, securities and vouchers of the KYSCA and shall preserve the receipts of all monies paid out.
- G. He/she is authorized to receive all funds due the KYSCA and place funds in any bank or banks as the Board of Directors directs.
- H. Disbursements will be authorized by the President or Vice President or directed by the vote of KYSCA members at the annual State Meeting.
- I. A detailed report of all monies received and distributed by the Secretary/Treasurer shall be made at the Annual State KYSCA meeting.

Article VII – Committees

- Section 1:** Various committees shall be appointed as is deemed necessary by the Board of Directors. All committee members shall be appointed for a period not to exceed one year.
- Section 2:** If possible, each committee shall include a board member. All members including the chairperson shall be appointed by the president with the approval of the Board of Directors.
- Section 3:** All committees are directly responsible to the president. Any committee or committee member not functioning to the satisfaction of the president can be replaced or changed at any time as is deemed necessary by the president.

Article VIII – Annual and Special Members Meetings

- Section 1:** Annual Meetings

The Annual State Meeting of the members of the KYSCA shall be held at the State Sporting Clays Shoot.
- Section 2:** Special Meetings

The Board of Directors shall have the right to call a special meeting of the membership at any time. Ten percent of the membership may also file a petition stating the specific business to be brought before the corporation and thus call a special meeting at any time. Upon the filing of such petition, the Board of Directors shall call such special meeting.
- Section 3:** Notice of Meetings

Notice of all annual or special meetings, together with a statement of the purpose thereof shall be mailed to each member at least thirty (30) days prior to the meeting. The cost of providing notice of a special meeting called due to a petition of the members shall be borne by those members signing the petition.

Section 4: The order of business at all meeting shall be as follows:

- A. Roll call and seating of Board Members
- B. Reading of Minutes (at the Annual State Meeting reading of the previous Annual Minutes shall be read.)
- C. Public forum (limited to 15 minutes)
- D. Reports of Officers
- E. Reports of Committees
- F. Amendments to the Constitution and By-Laws
- G. Unfinished business
- H. Election of Officers (Annual state Meeting only)
- I. Awarding next Annual State Tournament (if selected at that time).
- J. New Business
- K. Adjournment

Section 5: Quorum

The members appearing at any meeting in person shall constitute a quorum for the transaction of business.

Section 6: Rules of Order

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these by-laws and any special rules of order the Association may adopt.

Article IX – Shooting Participation

Any individual member in good standing with KYSCA and NSCA and not in violation of any State or Federal laws or regulations relating to firearms shall be allowed to come upon the grounds of any member club holding a registered open shoot and participate in that shoot. Any member club finding it necessary to deviate from an article of the by-laws shall obtain written permission from the Board of Directors of the KYSCA.

Article X – Tournament Scheduling

Section 1: Any member club desiring to register a tournament with KYSCA shall make its application for such dates to the Secretary of the KYSCA before September 15th

of the year prior to the year of the shoot or shoots. All shoot dates must be approved by the KYSCA Board of Directors and forwarded on to NSCA before October 1st of each year.

Section 2: If a club chooses a shoot date and then cancels that shoot, notification to the KYSCA and the NSCA is required. It is the sole responsibility of the host club to notify shooters that the tournament has been cancelled.

Section 3: The latest revised rules of the NSCA shall govern all tournaments sanctioned by the KYSCA. Alternatively State Associations may elect to schedule tournaments in the following manner:

- A. Any member club desiring to register a tournament with the NSCA shall make its application through the treasurer of the KYSCA in order that the date of said tournament maybe recorded by the Treasurer and the records of the KYSCA be kept up to date.
- B. Tournament dates shall initially be registered at a range owners meeting. Tournament dates shall be selected by the following process:
 1. Clubs with tournaments that have averaged an attendance of more than 100 registered shooters for immediate past three year period shall have priority for the same date and tournament.
 2. After the priority tournaments are scheduled, all clubs will determine their order of date selection by lottery.
 3. Clubs will then select tournament dates in ascending order of their lottery number. Each club will select one date per round. Dates selected may not be changed unless all other member clubs agree to the change. Clubs within 150 miles of fellow member clubs are requested not to select the same dates for a tournament.
 4. Dates selected will be approved and submitted to the NSCA.
 5. If a club chooses a shoot date and then cancels that shoot, written notification to the KYSCA Secretary and the NSCA is required. It is the sole responsibility of the club to notify the KYSCA members that the tournament has been cancelled.
 6. No member of the KYSCA Board of Directors may act as an agent for any range for the selection of shoot dates.
 8. Range owners or their authorized representative must be present at the tournament selection meeting to participate in the selection of shoot dates.
 9. Clubs may apply to the KYSCA Secretary for dates not selected during the tournament selection meeting at any time.

Article XI – Annual State Tournament

Any member club that fully meets the following Host Club requirements may submit a bid to the KYSCA Board of Directors.

Section 1: State Shoot Criteria

- A. The KYSCA shall accept bids from member clubs to host an annual state championship. Members of the KYSCA Board of Directors shall select from the applying clubs, the site of the state championship.
- B. In order to encourage the development of clubs for the State Shoot, a club can not host the tournament two years in a row, except as provided below.
- C. To be eligible to apply for the State Shoot, a club must hold a minimum of three NSCA Registered Class tournaments in the previous year.
- D. The ballot for the State Shoot shall contain a minimum of two choices. Should there be less than two choices, any club that meets the requirements above may be placed on the ballot including the club that hosted the shoot the previous year.
- E. The club awarded the State Shoot must prove to the KYSCA Board of Directors to their satisfaction, compliance with a minimum set of requirements as stated below, 180 days prior to the scheduled shoot date. The Board of Directors must also approve the State Shoot program 180 days prior to the tournament date. The Board of Directors has sole discretion as to the format and agenda of the State shoot.
- F. Should a club which has been awarded a State Shoot default on their commitment to the KYSCA, the KYSCA Board of Directors may assign the tournament to any KYSCA Club the Board of Directors feels would provide a quality State Shoot.

Section 2: The Host Club shall provide as a minimum:

- A. A two-day main event with a 100 bird course each day. Registered, classed events of a NSCA 5-Stand (Compaq), 20 gauge, 28 gauge and .410 bore with a minimum of 50 targets each. One trapper and one scorekeeper shall be at each station when manual traps are used, otherwise scorekeeper only.
- B. Provide certificate of liability insurance with Kentucky Sporting Clays Association listed as additionally insured for the event, in an amount approved by the Board of Directors.

- C. The KYSCA shall provide the host club with trophies, awards, prizes for open NSCA members to be awarded at the State Tournament. (NSCA members from other states will not be discriminated against by keeping awards and monies for residents only) All monies and awards will be in Open Classes. The money is to be raised by the per target KYSCA fee at registered events.
- D. All Junior and Sub-Junior shooters will be given free admission to the state shoot regardless of residence; however they are eligible for trophies only, unless they choose to pay full entry fee. The free entry fee will be divided between the host club and the KYSCA. KYSCA will reimburse club at 50 % (Fifty percent) of actual target cost incurred by the club. i.e.: \$5 (Five) dollars per 100 targets.

Article XII- All-State Teams

- Section 1.** The KYSCA will recognize the state team selected annually by the NSCA in accordance with the rules and regulations in effect at the time of the selection.

Article XIII – Penalties and Suspensions

- Section 1.** The KYSCA adopts and incorporates the Penalties/Suspension provisions of the NSCA Rules and Regulations, both current and amended from time to time by the NSCA.
- Section 2.** All complaints against a member club or an individual member under the NSCA Rules and Regulations must be in writing and delivered to the Secretary of the KYSCA before any action is instigated by the KYSCA.
- Section 3.** All complaints, penalties, and/or suspensions against member clubs or individual members will be addressed in executive session to protect the privacy of all parties involved.
- Section 4.** The KYSCA Board of Directors reserves the right to impose Penalties and/or suspensions against any member club or individual member after due process hearings or investigations of any complaint received and the Board finds those acts to be prejudicial or detrimental to the best interests of the KYSCA and its members, including but not limited to, unsportsmanlike conduct.
- Section 5.** All disciplinary decisions of the Board of Directors regarding member clubs or individual clubs may be appealed to the NSCA under the current Rules and Regulations.

Article XIII – By-Laws

The Constitution and By-Laws may be amended as follows: The Board of Directors or Twenty Five percent of the members may propose an amendment. The proposed amendment(s) shall be submitted to the membership in the form of a mail ballot. *Each member voting must state that he*

or she has shot registered targets within the State of Kentucky during the current shoot year, that he or she is a bona fide resident of the State of Kentucky, that individual's NSCA number and signature. Ballots must be postmarked fifteen (15) days after the date on which they were mailed to the membership. A simple majority of the votes cast by members in good standing and postmarked not more than fifteen (15) days after the ballots were transmitted will govern the decision to pass or defeat the proposed amendment(s).